

Trustees & Fiscal Officer
(513) 722-3400

Zoning
(513) 722-3400

Service Department
(513) 722-4600



www.goshen-oh.gov

Police
(513) 722-3200

Fire & E.M.S.
(513) 722-3473
or
(513) 722-3500

**Special Meeting – Goshen Township
Board of Trustees
General Business Discussions
Thursday, July 10, 2014
7:00 PM**

Meeting Minutes

Opening

Invocation
Pledge of Allegiance
Roll Call

Honorable Steve Pegram
Board of Trustees
Honorable Cheryl Allgeyer

Trustee Corcoran called the meeting to order at 7:04 PM. Fire / EMS Chief Pegram led the Invocation. Board of Trustees led in the Pledge of Allegiance and roll was taken.

Trustee Lisa Allen – Not in Attendance
Trustee Claire Corcoran – Present
Trustee Lois Pappas Swift - Present

In Attendance: Fiscal Officer Cheryl Allgeyer, Administrator Ray Snyder, Fire / EMS Chief Pegram and Service Director Bob Seyfried

Adoption of Agenda

207-2014 Trustee Swift motioned to adopt the agenda. Trustee Corcoran seconds the motion; motion carries.

Trustee Allen – NA

Trustee Corcoran – Yes

Trustee Swift – Yes

Approval of Meeting Minutes

Trustee Corcoran stated that she was not in attendance at the June 10, 2014, meeting of the Board of Trustees and with Trustee Allen not in attendance for tonight's meeting there would not be enough to vote on the meeting minutes from the June 10, 2014, and asked that this item be added to the August 12, 2014, meeting agenda.

Communication and Announcements

Trustee Swift stated that she and Trustee Corcoran had attended a graduation ceremony for Chief Pegram, for which he had completed a two year program for the Ohio Fire Executive Program. Trustee Swift complimented Chief Pegram on his accomplishment and his dedication in completing the program.

Fire / EMS Chief Pegram stated that Goshen Township had been awarded a grant from the State EMS Training Grant and that the Township had been awarded a little over \$4,000.00 which would be received in 2015, which would be put towards EMS training in 2015. In addition, Chief Pegram stated he had received a phone call from Senator Sherrod Brown's office stating that Goshen Township had been awarded a regional Firefighter's Assistance grant in the amount of \$880,000.00 for the replacement of radio equipment for all Clermont County departments. Goshen Township will be the host agency for this regional grant and all 14 county departments will benefit from this grant.

Trustee Corcoran stated that National Night out will be held on Tuesday, August 5, 2014, from 6:00 to 9:00 PM and will be located behind Marr Cook Elementary School and is free to the public.

Service Director Seyfried stated that Fay Road will be closed between June 30, 2014 to August 15, 2014, in order to make repairs to a culvert and a section of Hillstation Road will be closed due to bridge replacement.

Trustee Swift announced a fund raiser would be held for Mollie Pegram on Sunday, July 20, 2014, from 1:00 to 5:00 PM to be held at Heritage Hall in Goshen. Mr. Tom Risk stated the fund raiser was a joint venture between the Goshen Fire Association and the Goshen Home Owners Association and that five fire boots were located within local community businesses in order to make donations if individuals were not able to attend on July 20, 2014.

New Business

208-2014 Trustee Swift motioned to approve the payment of bills, payment dates 06/11/14 to 07/10/14. Trustee Corcoran seconds the motion; motion carries.

Trustee Allen – NA

Trustee Corcoran – Yes

Trustee Swift – Yes

209-2014 Trustee Corcoran motioned to approve Clermont County bidding of blacktop for 2014 paving in Goshen Township as presented by Service Director Seyfried. Trustee Swift seconds the motion; motion carries.

Trustee Allen – NA

Trustee Corcoran – Yes

Trustee Swift – Yes

Service Director Seyfried stated every year we join forces with other Townships within the County to get a better bid for blacktopping and that the bid came back as \$77,352.55 and we have enough money in our 2014 budget to do everything except for Rolling Knoll Drive and this road can wait to next year. Service Director Seyfried requested if approved that Trustees would sign resolution to be submitted to

Clermont County in order to be included in their bidding. Resolution is attached for reference.

- 210-2014** Trustee Swift motioned to donate four obsolete VHS dash-cam recorders to the New Miami Police Department. Trustee Corcoran seconds the motion; motion carries

Trustee Allen – NA Trustee Corcoran – Yes Trustee Swift – Yes

Administrator Snyder stated the VHS dash-cams were too expensive to replace and that none of them work. This was expressed to the Chief at New Miami and they think they can combine parts to make one working unit and Administrator Snyder requested Board to approve donation of dash-cams to the New Miami Police Department.

- 211-2014** Trustee Swift motioned to accept \$10.00 donation from Emma Eichlinger and \$10.00 donation from Wayne Gibson to the Police Fund 2081. Trustee Corcoran seconds the motion; motion carries.

Trustee Allen – NA Trustee Corcoran – Yes Trustee Swift – Yes

- 212-2014** Trustee Corcoran motioned to approve participation in the Clermont County Wide Law Enforcement Mutual Aid contract. Trustee Swift seconds the motion; motion carries.

Trustee Allen – NA Trustee Corcoran – Yes Trustee Swift – Yes

Administrator Snyder stated each year the contract is reviewed and revised by the Clermont County Prosecutors Office and that this contract is for all fourteen agencies within the County. Administrator Snyder stated he had distributed this document to the Trustees earlier and was prepared to answer any questions should they have any. No questions were asked by the Trustees in attendance and it was stated they were prepared to vote on the contract. A copy of this contract is attached for reference.

- 213-2014** Trustee Corcoran motioned to declare 2002 Jeep Cherokee (VIN # ending in: 8038) as surplus and authorize for auction on GovDeals.com. Trustee Swift seconds the motion; motion carries.

Trustee Allen – NA Trustee Corcoran – Yes Trustee Swift – Yes

Fire / EMS Chief Pegram stated this particular vehicle was seized in a 2010 drug deal by the Goshen Police Department and it was transferred to the Fire Department in 2010 to be used as a first responder vehicle. Chief Pegram stated the Fire Department has used this vehicle for the past four years and it currently requires several thousand dollars for needed repairs (including a new motor) and that instead of repairing Chief Pegram suggestion is to sell on GovDeals.com and the first responder vehicle would be replaced in 2015.

214-2014 Trustee Swift motioned to accept Assistance to Firefighters Grant for Fire / EMS Department in the amount of \$23,750.00 for the purchase of new hydraulic rescue tools. Trustee Corcoran seconds the motion; motion carries.

Trustee Allen – NA

Trustee Corcoran – Yes

Trustee Swift – Yes

Fire / EMS Chief Pegram stated Goshen Township had received a grant to purchase hydraulic rescue tools or Jaws of Life; and that the following two motions were all related to the receipt of this grant money.

215-2014 Trustee Swift motioned to increase revenue in Fire Fund 2111 by \$23,750.00, revenue provided by Assistance to Firefighters Grant. Trustee Corcoran seconds the motion; motion carries.

Trustee Allen – NA

Trustee Corcoran – Yes

Trustee Swift – Yes

216-2014 Trustee Swift motioned to increase appropriations by \$23,750.00 in Fire Fund 2111 line item 2111-220-430-0000 (Small Tools and Equipment) for the purchase of rescue tools. Trustee Corcoran seconds the motion; motion carries.

Trustee Allen – NA

Trustee Corcoran – Yes

Trustee Swift – Yes

217-2014 Trustee Swift motioned to pay part-time Firefighter/Paramedic Michael Helms back pay from 2014 in the total amount of \$1,957.50 for work performed as a part-time firefighter/paramedic. Trustee Corcoran seconds the motion; motion carries.

Trustee Allen – NA

Trustee Corcoran – Yes

Trustee Swift – Yes

Fire / EMS Chief Pegram stated that Michael Helms was hired as a firefighter/EMT while he was working on his paramedic certification. Mr. Helms completed his paramedic certification in August 2013 but his rate of pay was not increased at that time and that the Townships rate of pay is based on employee certifications. Chief Pegram noticed this in March of 2014 and requested the pay rate per hour be adjusted from \$9.50/hour to \$12.50/hour. Chief Pegram stated the difference in hours worked from August 2013 and March 2014 result in the total amount due to Mr. Helms of \$1,957.50. Trustee Corcoran asked Fiscal Officer Allgeyer what this would do to the 2014 budget. Fiscal Officer Allgeyer stated that it would not increase the 2014 budget numbers.

218-2014 Trustee Swift motioned to hire probationary part-time Firefighter/Paramedic Tim Harmon at a rate of \$12.50 per hour effective July 10, 2014. Trustee Corcoran seconds the motion; motion carries.

Trustee Allen – NA

Trustee Corcoran – Yes

Trustee Swift – Yes

Fire / EMS Chief Pegram stated the hiring of Mr. Harmon and Ms. Jenkins would be to fill current open positions within the departments.

219-2014 Trustee Swift motioned to hire probationary part-time Firefighter/Paramedic Amy Jenkins at a rate of \$12.50 per hour effective July 10, 2014. Trustee Corcoran seconds the motion; motion carries.

Trustee Allen – NA

Trustee Corcoran – Yes

Trustee Swift – Yes

220-2014 Trustee Swift motioned to approve Medical Director contract between Goshen Township and Dr. Roderick M. Huff for the Fire and EMS departments, effective dates January 1, 2014 to December 31, 2014. Trustee Corcoran seconds the motion; motion carries.

Trustee Allen – NA

Trustee Corcoran – Yes

Trustee Swift – Yes

Fire / EMS Chief Pegram stated that a paramedic/EMT are licensed to perform their duties but they are required to operate under the license of a Medical Doctor/Director and that the Medical Director reviews, questions & answers each run the EMS department makes and approves work performed. Chief Pegram stated the Township has been in contract with Dr. Huff since 2009 and that there have been only minor changes in his contract since then, it was time to review his contract and make some changes. Chief Pegram stated the old contract was sent to Ernie Ramos at the County Prosecutors Office and Mr. Ramos drafted the new contract with Dr. Huff. Chief Pegram stated the only big change in the contact over past years was that Dr. Huff had been paid one lump sum for the entire year around May; the new contract states that payment will be made to Dr. Huff twice a year in June and December. Chief Pegram stated there was an increase of \$1,000.00 over past years and this is the first increase since 2009; total contact for 2014 is \$5,000.00. Trustee Swift asked Chief Pegram if he was happy with working with Dr. Huff and Chief Pegram answered, he was very happy. Chief Pegram stated in addition, Dr. Huff is on staff at Bethesda North Emergency Room, which is the primary hospital patients are transported to. Chief Pegram stated we hand over our patients to Dr. Huff and he can see first-hand the work our employees are doing and can make suggests if any additional training needs to be done. Chief Pegram stated Dr. Huff is the best Medical Director he has worked with and that other Medical Directors are paid significantly more than Dr. Huff.

Park Board Update

Trustee Corcoran stated there was a position available on the Park Board and would like to advertise for candidates. Administrator Snyder will accept applications and will put candidates before the Board of Trustees at the August meeting.

Community Forum

Jim Constable - Blanchester, OH – Mr. Constable congratulated the Fire Department in getting the levy passed. Mr. Constable asked Trustee Swift as Lead Trustee for the Zoning department the status of several properties which needed to be cleaned up. Mr. Constable asked if the \$23,000.00 grant for rescue tools would require the Township to put forth additional money. Chief Pegram stated that FEMA instituted a micro grant in 2014, in that the grant would go to communities with less than 50,000 in population and the grant could be for no more than

\$25,000.00; there is a 5% match which was included in the 2014 budget. Mr. Constable asked if the Trustees were aware of the current Township audit and GCDC audit.

Old Business

221-2014 Trustee Swift motioned to adjourn into Board of Trustee's Executive Session at 7:45 PM to discuss a labor agreement with counsel, advertising for resumes for the Park Board appointments and to discuss the appointment, employment, promotion or compensation of a public employee or official according to Ohio Revised Code 121.22(G)(1). Trustee Corcoran seconds the motion; motion carries.

Trustee Allen – NA

Trustee Corcoran – Yes

Trustee Swift – Yes

222-2014 Trustee Swift motioned to reconvene from Board of Trustee's Executive Session at 9:46 PM, into Board of Trustee's Special Meeting. Trustee Corcoran seconds the motion; motion carries

Trustee Allen – NA

Trustee Corcoran – Yes

Trustee Swift – Yes

Trustee Corcoran stated that a decision had been made during Board of Trustee's Executive Session regarding re-opening the Zoning Department at a full time basis and directed Administrator Snyder to find the funding to accomplish this.

223-2014 Trustee Corcoran motioned to re-instate Kathy Alley back to full time Zoning department hours effective July 14, 2014, at her current rate of pay per hour; with the additional job description which will include property maintenance inspector. Trustee Swift seconds the motion; motion carries.

Trustee Allen – NA

Trustee Corcoran – Yes

Trustee Swift – Yes

Adjournment


224-2014 Trustee Swift motioned to adjourn the Special Meeting of the Board of Trustees at 9:49 PM. Trustee Corcoran seconds the motion; motion carries.

Trustee Allen – NA

Trustee Corcoran – Yes

Trustee Swift – Yes

Respectfully Submitted by:


Cheryl Allgeyer, Fiscal Officer


Goshen Township Trustee

CRA